



Student Driver Contract and Policies

2026-2027

Student

Name: _____ Grade: _____

Driving to and from Oaktown Academy is a privilege that carries with it a great responsibility. Please read through the following list. These simple rules allow us to ensure safety for those driving, as well as those walking on campus.

Students may not drive and possess a vehicle on campus until he/she has a valid South Carolina driver's license. Oaktown Academy is a closed campus, and students are not permitted to leave the premises until dismissal time without special permission. Being able to drive and possess a vehicle on the premises of Oaktown Academy and Oaktown Church is a privilege and not a right; the privilege may be revoked at any time. Oaktown Academy licensed student drivers must abide by all of the following regulations:

1. The vehicle must be registered with the Oaktown Academy guidance office by completing this form and placing the original with Mrs. Vetter in guidance. A photocopy of the student's current driver's license and insurance card must be on file in the office. Should changes occur, this must be updated.
2. All speed limit signs, traffic directional flow, and other traffic signs must be obeyed.
3. The vehicle must be parked in the assigned parking area.
4. Students may not go to the vehicle during the school day without teacher permission.
5. Student drivers are expected to arrive on time (by 8:00 a.m.). Excessive tardiness may result in a loss of driving privileges.
6. If a student driver is to transport other students to or from school the parents/legal guardians of the driver, as well as the passenger, must give written permission to be placed on file with the school.
7. Parents/legal guardians of students who are transported to/from school by another student driver must have that driver listed on their son/daughter's release form/checkout card located in the school office.
8. Students may not have any item in their vehicles that is not allowed at school. This includes, but is not limited to, knives, guns, drugs, alcoholic beverages, tobacco products, drug paraphernalia, etc.
9. Offensive and inappropriate bumper or window stickers are prohibited.
10. Music should not be played from a vehicle loud enough to be heard outside the vehicle with the windows down.
11. Oaktown Academy reserves the right to inspect the vehicle if deemed necessary by the administration.
12. No vehicle may carry more riders than there are seat belts.
13. All vehicles, drivers, and riders are not only under Oaktown Academy guidelines but also under the laws of the State of South Carolina when on campus or at Oaktown Academy functions.
14. If a driver is to check out of school before dismissal time (for example, for a doctor's appointment), a note or email from the parent/legal guardian must be submitted that morning to the school office.
15. When a driver must leave school during the day unexpectedly (for sickness, home emergency, etc.) the parents/legal guardians will be contacted by the school office before the student is allowed to leave the campus.
16. Oaktown Academy may revoke the driving privilege at any time. After reviewing the circumstances, the privilege may be restored.

17. Vehicles should be locked, and valuables should not be left in the vehicle. The school assumes no responsibility for stolen items.
18. Oaktown Academy assumes no responsibility for any damage or loss to motor vehicles driven or parked on campus.
19. All drivers and occupants of motor vehicles shall comply with any direction(s) given by authorized school personnel.
20. Any vehicle improperly parked may be towed away at the owner's expense.
21. Upon arrival at school, students are required to enter the school building. Students are not allowed to sit in their cars at any time during the school day.
22. Students may not allow other students to sit in their vehicles to socialize before or after school.
23. Students must leave campus within ten minutes of dismissal unless they are participating in after-school activities.
24. Oaktown Academy reserves the right to periodically change the rules and regulations governing the use of parking facilities. Student drivers will be bound by any such changes.
25. Any incident reported and verified involving misconduct or lack of safety at any time may cause a student's driving privilege to be temporarily or permanently suspended or revoked.
26. Student drivers are expected to represent Oaktown Academy in an appropriate manner when operating their vehicles off campus, as well, as they are representing Oaktown Academy in the community. Oaktown Academy students are expected to represent themselves and the school in a Godly manner 24 hours per day, 7 days per week, 365 days per year. (24/7/365)

First Offense: Warning

Second Offense: One-week driving suspension

Third Offense: Suspension from driving for one semester or permanently.

The administration deems the right to revoke a student's driving privileges any time as they see necessary for the safety of Oaktown Academy students, staff, and families.

Vehicle Information

Vehicle make and
model: _____ Year: _____

Vehicle registration
(name): _____ Tag#: _____

Insurance company: _____ Policy # _____

Signatures

I, the undersigned, agree to the rules of this contract. I understand that violation of these rules may result in a suspension and/or revocation of the privilege of driving on campus.

Student's
Signature: _____ Date: _____

Parent's / Guardian's
signature: _____ Date: _____